



# Rushall Medical Centre

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107 Lichfield Road, Rushall, Walsall, WS4 1HB  
Pelsall Village Centre, High Street, Pelsall, Walsall, WS3 4LX

## Rushall Medical Centre Patient Participation Group Meeting

Notes of meeting held on Wednesday 10<sup>th</sup> October 2018

### Present

Dr. M. Verma Jackie King	GP Partner Assistant Practice Manager	JB BM SB TH VH AJ MS AW	Chair Communication Patient Patient Patient Patient Patient Patient
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### 1. Apologies

None reported

### 2. Minutes of the Last Meeting

The minutes from PPG meeting of the 26<sup>th</sup> July 2018 were agreed as a true and correct record.

### 3. PPG Committee Update

Susan Burdett, Joint Chair of the PPG has formally resigned as the Joint Chair and the committee would like to thank Susan for her help and cooperation. The PPG Committee Action Log was briefly discussed and some issues have been deferred and continue to be on going. The log will be discussed again at the next PPG Meeting. Volunteers have been requested who might be happy to sit on and help out with this committee.

### 4. Communications Update

The first newsletter has been developed and distributed and this incorporated a list of useful groups and contacts. There was also a condensed version of Dr. Sandilands presentation on Stroke. BM has contacted other local PPG's with a questionnaire and is awaiting responses. BM has also developed a letter head which will now be used for any communication regarding the PPG which will give the PPG a distinct identity separate to the surgery.

### 5. Verbal Report from Patient Participation Liaison Meeting

The Patient Participation Liaison Meeting was held on the 9<sup>th</sup> October 2018. The meeting was attended by representatives from 5 patient participation groups, Healthwatch, the Carers Centre and representatives from the Clinical Commissioning Group.



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Sara Saville Head of Corporate Governance introduced the new team who will be involved in PPLG Meetings – Natalie Balmain, Head of Communications & Engagement and Kiran Patel – Communications & Engagement Officer. A brief typed summary was distributed to the members of the PPG.

## 6. Healthy Lifestyles

Dr. Manish Verma (Partner) delivered a presentation about healthy lifestyles.

## 7. Practice Team Changes

The group were informed of new additions to the team:

Dr. R. Casunean	Salaried GP
Shelley Lloyd	Part time Practice Nurse
Charlotte Jones	Administration Team

## DNA's

The number of DNA's from the July – October 2018 was 1344. Patients who do not attend for their appointments are contacted by the Assistant Practice Manager.

## Schedule of Meetings for 2019

It was agreed that Jackie King would come up with some dates and discuss with the Chairs. Once agreed dates would be distributed and advertised.

## Any Other Business

None